

LICENSE AGREEMENT

to grant the right to carry out certification of management systems in the System of International Certification

This license agreement (hereinafter referred to as the Agreement) is a legal document concluded between _____ (Licensee) and the SIC Notification Department (Licensor) regarding the service for certifying management systems in the SIC International Certification System (hereinafter referred to as the System) according to the established rules using the SIC-PRO software product and Marking System.

This agreement supersedes any prior agreements, contracts, etc.

1 Conclusion of the Agreement and provision of notification

- 1.1. The Licensee hereby confirms that the Agreement has been read, its terms are understood, and the Licensee agrees to provide the service in accordance with it and to comply with the code of ethics and rules of conduct (SIC-N-10) that govern the performance of this service. Provision of service on other terms is not allowed.
- 1.2. The agreement is considered concluded from the moment of passing the notification procedure and is valid for the duration of the notification certificate.
- 1.3. If the Licensee does not agree with the terms of this Agreement, notification certificate will not be issued.
- 1.4. In everything that is not provided for by this Agreement, relations are governed by the relevant documents of the System, as well as by the "Confidentiality Statement" (SIC-N-03).
- 1.5. If any signs of a violation of the Agreement are found, regardless of the reasons that led to this violation, the Licensor reserves the right to revoke the certificate of notification from the Licensee and transfer the certified customers to other notified certification bodies.
- 1.6. The Licensor has the right to amend this Agreement at any time, notifying the Licensee. If the Licensee refuses to accept the amended terms of this Agreement, the Licensor has the right to revoke the notification certificate from the Licensee and transfer the certified customers to other notified certification bodies.
- 1.7. The Licensee, who properly fulfills his obligations, has the right, upon the expiration of this Agreement, to renew it on the conditions in force at the time of the new conclusion.

2 License scope

- 2.1. This Agreement gives the Licensee the following rights:

- A. Perform work on certification (technical supervision) of management systems at customers' enterprises. In this case, the Licensee enters into an agreement with the customer on his own behalf.
- B. Submit information for registration and confirmation of issued certificates in the unified register of SIC certificates.
- C. Given a single harmonized approach to auditing, use the auditor base (at the internal transfer price).
- D. Participate in an accreditation exchange program that will enable the Licensee to:
 - Conduct audits on behalf of the Authority that is part of the System and has the accreditation declared by the customer.
 - Provide all participants of the System with their licenses, accreditations (at the internal transfer price), which will help expand the circle of customers and the geography of the Licensee's activities.

The Licensor coordinates the exchange of accreditations.

- E. If it is impossible for any reason to perform work on certification of a specific customer, the Licensee may transfer this customer to the licensee.
- F. Participate in the work of the TC / SIC technical committee (hereinafter - TC) on the development and examination of standards.
- G. Use the SIC-PRO software product in your work.
- H. Use the System logo, as well as use the System logos according to a specific standard on customer certificates.
- I. Use the accumulated knowledge base of the System.
- J. Use the procedures and forms of documents approved in the System.

3 Limitations

- 3.1. Limitations on performance of works on certification (technical supervision) of management systems.

- 3.1.1. Territory restrictions

The licensee carries out certification work in the territory specified in the notification certificate. It is allowed, with a separate permit, to carry out work on another territory.

- 3.1.2. Limitations on the scope of notification (standards)

The licensee performs certification work according to the standards specified in the notification certificate. It is allowed, with a separate permit, to perform work according to other standards.

- 3.1.3. Restrictions on types of economic activities

There are no restrictions provided that auditors registered in the System and having the appropriate code are involved in the performance of the work.

- 3.1.4. Restrictions on the transfer of signing rights on certificates

It is not allowed to transfer the right to sign on certificates to persons not included in the "List of persons entitled to sign on certificates" (SIC-N-07).

3.1.5. It is forbidden to assign the right to perform the service to other persons.

3.1.6. It is forbidden to perform work on the procedures and to draw up documents in forms that are not approved in the System. It is forbidden to change the forms and the logo.

3.2. Restriction on registration (confirmation) of certificates

In the absence of payment and / or insufficient or inaccurate information entered by the Licensee into the SIC-PRO software product for registration of the certificate, the certificate will not be registered.

In the absence of payment and / or insufficient or inaccurate information entered by the Licensee into the SIC-PRO software product to extend the validity of the certificate, as well as violation of the period for passing technical supervision, the certificate becomes invalid and will not be displayed in the register. If, within 3 months after the scheduled date of technical supervision, technical supervision is not carried out / non-conformities are not eliminated / payment is not made, the certificate is canceled.

3.3. Restrictions on the use of the auditor database

No restrictions.

Restrictions on Participation in the Accreditation Exchange Program

It is not allowed to provide information in forms other than those adopted in the certification body on whose behalf the certificate is issued, and in a language other than the one used in this body.

3.4. Restrictions on the provision of licenses, accreditations

No restrictions.

3.5. Restrictions in the work of TC

To participate in the work of the TC, you must become a member of the TC.

3.6. Restrictions on the use of the System logos

The use of the System logos according to the "Instructions for the use of the mark" (SIC-N-06).

4 Obligations of the Licensee

4.1. This Agreement obliges the Licensee to comply with the following conditions:

- A. Carry out work on certification (technical supervision) of management systems in accordance with the rules established in the System with registration of work in accordance with the forms in force in the System, taking into account all restrictions; ensure the objectivity of work results, as well as conditions that exclude the possibility of influencing the results of interested parties.
- B. Pay for services for registration and confirmation of certificates in the System.

- C. On a monthly basis (by the 5th day of the current month), send the plan of technical supervision to the System register for the current month
 - D. Train the manager to work with the SIC-PRO software product.
 - E. When registering (confirming) certificates, strictly follow the document "Instructions for working in SIC-PRO" (SIC-N-09).
 - F. Engage in audits only the auditors that are registered in the System and have the appropriate codes for the type of activity of the customer.
 - G. Maintain the validity of the notification certificate.
 - H. Inform your customers in the most appropriate way for them that the services are provided according to the rules and under the SIC system. In informational publications and during advertising campaigns, indicate that the Licensee operates in the System
- 4.2. The Licensee is responsible for any violation of the obligations established by this Agreement, as well as for all consequences of such violations (including any losses that the Licensor and other third parties may incur).

5 Maintenance and support

- 5.1. The Licensor provides the Licensee with maintenance and support services during the entire period of notification.
- 5.2. The Licensor provides marketing support for the certification conducted by the Licensee by providing its logo and registered certificate.
- 5.3. Any information transferred to the Licensee as a result of the provision of maintenance and support services is considered as an integral part of the license and is thus subject to the restrictions and conditions of this Agreement.
- 5.4. 5.4. Any information transferred to the Licensee as a result of the provision of maintenance and support services can be used for the internal purposes of the System, including the development of new products or documents.
- 5.5. Maintenance begins with the registration of the first customer in the SIC-PRO software product.

6 Disclaimer

- 6.1. The Licensor under no circumstances bears any responsibility for damage caused as a result of errors and illegal actions of the Licensee in the performance of services, including lost profit, punitive or compensatory damages, actual losses determined by special circumstances, or expenses.

7 Termination of the Agreement

- 7.1. This Agreement will terminate immediately if the Licensee violates any of the terms of the Agreement. This will lead to the cancellation of the notification certificate, in which case all certified customers are transferred to another OCs notified in the system.



7.2. After the termination of this Agreement, the Licensee will not have the right to use the information obtained in the course of the work for any purpose.

8 Ownership rights

8.1. All property rights to the rules of the System, the SIC-PRO software product, the System logos and documentation, including forms, belong to the Licensor and are protected by the relevant international agreements.

8.2. Performing work according to the rules of the System, using the SIC-PRO software product does not grant the Licensee any rights, including the rights to documentation. All rights reserved by the Licensor.

9 Signatures and seals of the parties

Licensee	Licensor
<hr data-bbox="311 1288 646 1294"/>	<hr data-bbox="954 1288 1260 1294"/>

Date 2021